

Established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a systematic procedure for purchasing, maintaining and utilizing physical academic and support facilities.

- Requisition by the staff or students for anything specific like sports equipments, library books, cultural activities etc.
- IQAC and college advisory recommendation for any kind of development, infrastructure or support facilities. Different committees deal with different activities. Incharges are responsible for purchase Maintenance and utilization.
- Utilization for money is from the specific fund allocated annually.
- Quotations for purchase, comparative statements of quotations and supply order to the least quoted rate on same specification.
- Maintenance and upgradation look after by PMU (Project monitoring unit).
- Infrastructure development, Purchase, Maintenance and Repair Committee is responsible for all administrative and financial dealings falling under this category with prior approval of the chair.
- Maintenances of toilets and service areas are outsourced through various external agencies.
- Annual contract for Wi-Fi with BSNL.
- Online Government E-Market (GEM) portal is used for various purchases.
- Stock registers are well maintained.
- Write off committees to dispose off articles, not required damage or worn off is constituted as and when required.
- Annual stock verification system.
- In library newspapers are auctioned after calling quotations for the same.
- For repair and maintenance in science labs and ICT lab hired technicians are called for.

Infrastructure and Learning Resources:- The College has enough infrastructural facilities with the short coming that temporarily the college is sharing its one building with CUHP. The college has sufficient class rooms, Smart class rooms, Labs for science, Geography and Commerce and an ICT room. Latest equipments in lab meet the current requirements of teaching and learning. To list a few of the equipments:-

1. **Botany:-** BOD incubator, Centrifuge machine, Chromatography chamber, Germination box, Digital PH meter, Gel Electrophoresis Apparatus, Microscopes (Simple, Medical, Dissecting) water and soil testing kit, water bath, Autoclave, Digital Spectrophotometer, Digital weighing balance, Magnetic Stirrer.
2. **Zoology:-** Microscope (Pathological, Medical, Compound, Dissecting), Stethoscope, Aquarium, Heamocytometer, visualizer, Multimedia projector, specimens and models.



3. **Chemistry:-** LPG Gas connection, TLC kit, Calorimeter, auto conductivity meter, Digital PH and Potential meter, distillation Apparatus, Chromatography Apparatus.



4. **Physics:-** Katters Pendulum, Newton ring Apparatus (Dark room), LCR Series and Parallel Resonance circuit, Spectrometer, wavelength of laser, PN Junction Diode, Zenior Diode, NPN PNP Transistor, F.E.T. Apparatus, Inverse Square Law apts, Planks constant, Sextent, flywheel, bar pendulum, Diffraction Greeting, Magnetic Field Apts, CRO 20MHz Page 7/81 09-10-2018 11:20:09 Self Study Report of GOVERNMENT DEGREE COLLEGE SHAHPUR.



5. **Geography:-** Multimedia projector and Maps, surveying instruments, GPS and Digital camera, toposheets, tracing tables.



6. **Commerce ICT:-** 14 computer with software MS office and Tally. The campus is Wi-Fi. Available bandwidth of internet connection in the Institution (Lease line) with speed 5 MBPS

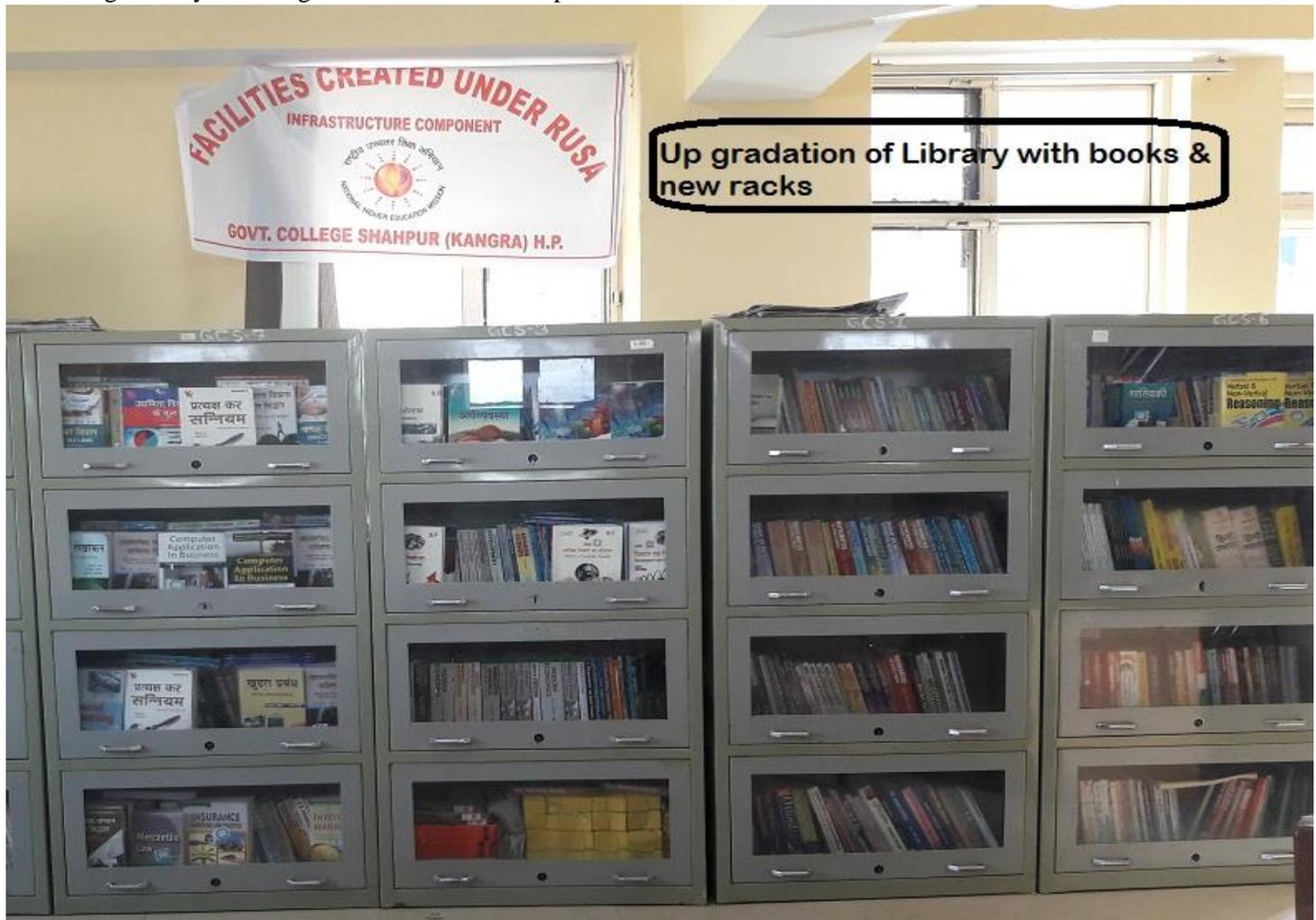


7. **Library:-** The Library has SOUL 2.0.2012 ILMS. It houses 3566 books for UG level students and 350 books are in Book bank.

Library as a Learning Resource :- Library is automated using Integrated Library Management System (ILMS) Response: The college library has ILMS SOUL 2.0.2012 and the library houses 3566 books out of which computerization of data of 2561 books has taken place. No journals are subscribed. The library subscribes to 7 magazines and 10 newspapers. The average number footfalls is approx 200 per day. Students visit the library to read newspaper and magazines on a regular basis. Book bank books have been purchased from equity initiative and the total number of these books is 350. Some books were issued on permanent basis from bookbank to extremely needy and economically poor students. Teachers also consult the library on regular basis although there are no books or journals for the purpose of research.

For specific references there are number of encyclopedias, dictionaries other reference books. These books are not issued to the students.

The college library has Kangra Gazetteer and a complete set of Financial Administration rules.



8. **Sports:-** The college has a ground to the measure of 90mX60m for football and hockey. The college also has a basketball court and volley ball ground. Sports department has sets of Hockey sticks (fiber), cricket, football volley-ball, Basketball and Athletics.

Ground- 90 m X 60 m for football, hockey and athletics Basket ball court Volley ball ground Hockey equipment- fiber sticks & balls, helmet Athletics set- Poles, measuring tapes, shot put, discus, javelin Volley ball Footballs, helmet Basket ball Cricket complete set-wickets, bails, bats, shin pad, balls, helmet Dresses of each game Despite the fact there is no gymnasium and no physical education teacher, the college encourages sports activities and teachers of other subjects take interest to train students for various sport activities. Annual athletic meet is a regular feature. Best athlete in girls and boys is chosen on the basis of points achieved in various events held and in which he/she participated won awards also. Inter college participation- The college hockey team won at the university level and 3 girls participated in inter-university hockey championship. Medical facility available for sportsperson. First-aid kit and stretchers are available and 108 ambulance is a call away. The govt. hospital is at 2 Km distance from the college. In case of emergency, the teachers do not hesitate to take the student in his/her vehicle.



9. Surveillance:- CCTV cameras have been installed in all buildings.




Principal
Govt. Degree College
Shahpur
Principal
G.D.C. Shahpur